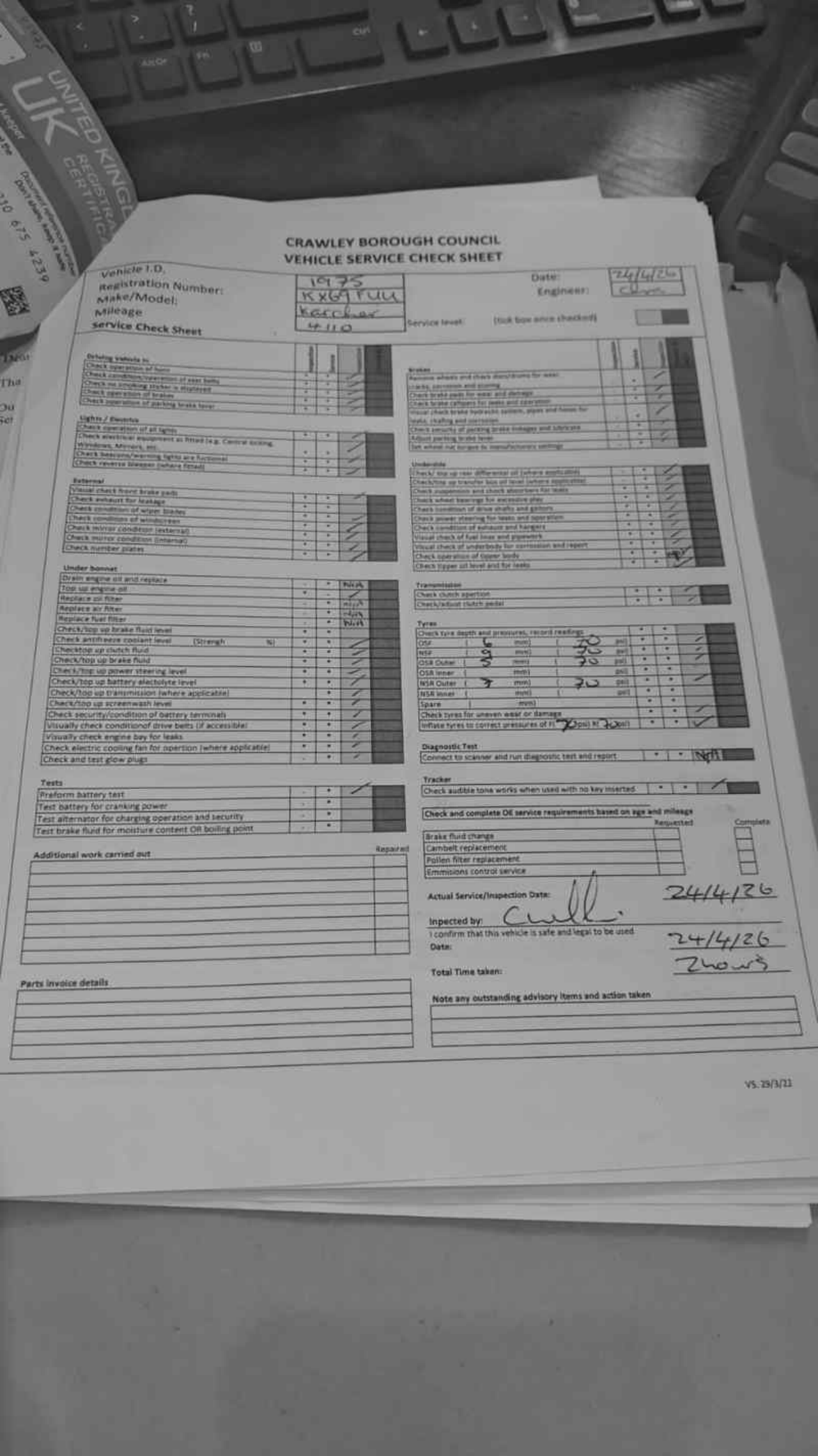




CRAWLEY BOROUGH COUNCIL
VEHICLE SERVICE CHECK SHEET

Vehicle I.D.
Registration Number:
Make/Model:
Mileage
Service Check Sheet

1975
KX61 PUL
Karcher
4110

Date: 24/4/26
Engineer: C. H. H.

Service level: (tick box once checked)

Before vehicle is:

- Check operation of horn
- Check condition/operation of seat belts
- Check no smoking/other in display
- Check operation of brakes
- Check operation of parking brake lever

Lights / Buzzer

- Check operation of all lights
- Check electrical equipment as fitted (e.g. Central locking, Windows, Mirrors, etc.)
- Check battery/warning lights are functional
- Check reverse buzzer (where fitted)

External

- Visual check front brake pads
- Check exhaust for leakage
- Check condition of wiper blades
- Check condition of windscreen
- Check mirror condition (external)
- Check mirror condition (internal)
- Check number plates

Under bonnet

- Drain engine oil and replace
- Top up engine oil
- Replace oil filter
- Replace air filter
- Replace fuel filter

Check/top up brake fluid level

Check antifreeze coolant level (Strength %)

Check/top up clutch fluid

Check/top up brake fluid

Check/top up power steering level

Check/top up battery electrolyte level

Check/top up transmission (where applicable)

Check/top up screenwash level

Check security/condition of battery terminals

Visually check condition of drive belts (if accessible)

Visually check engine bay for leaks

Check electric cooling fan for operation (where applicable)

Check and test glow plugs

Brake

- Remove wheels and check discs/drums for wear
- Check brake pads for wear and damage
- Check brake callipers for leaks and operation
- Visual check brake hydraulic system, pipes and hoses for leaks, chafing and movement
- Check smoothness of parking brake linkage and adjusters
- Adjust parking brake lever
- Test wheel nut torque to manufacturer's settings

Understeer

- Check/stop up rear differential oil (where applicable)
- Check/stop up transfer box oil level (where applicable)
- Check suspension and check absorbers for wear
- Check wheel bearings for excessive play
- Check condition of drive shafts and gaiters
- Check power steering for leaks and operation
- Check condition of exhaust and hangers
- Visual check of fuel lines and pipework
- Visual check of underbody for corrosion and repair
- Check operation of upper body
- Check trigger oil level and for leaks

Transmission

- Check clutch operation
- Check/adjust clutch pedal

Tyres

Check tyre depth and pressure, record readings

OSR 6 mm (20 psi)

NSP 9 mm (20 psi)

OSR Outer 3 mm (20 psi)

OSR Inner 3 mm (20 psi)

NSR Outer 3 mm (20 psi)

NSR Inner 3 mm (20 psi)

Spare 3 mm (20 psi)

Check tyres for uneven wear or damage

Inflate tyres to correct pressures of 20psi R 20psi

Diagnostic Test

Connect to scanner and run diagnostic test and report

Tracker

Check audible tone works when used with no key inserted

Check and complete OE service requirements based on age and mileage

Requested

Brake fluid change

Cambelt replacement

Pollen filter replacement

Emissions control service

Actual Service/Inspection Date: 24/4/26

Inspected by: C. H. H.

I confirm that this vehicle is safe and legal to be used

Date: 24/4/26

Total Time taken: 240 hrs

Note any outstanding advisory items and action taken

CRAWLEY BOROUGH COUNCIL VEHICLE SERVICE CHECK SHEET

Vehicle ID: **1975**
 Registration Number: **RK67 FUU**
 Make/Model: **Vauxhall**
 Mileage: **14000**
 Date: **26/11/25**
 Engineer: **Chloe**
 Service Level: ☒ **Full** (tick your service checklist)

Service Check Sheet

Item	Pass	Fail	Not Done
Braking System	☒	☐	☐
Check operation of all brakes	☒	☐	☐
Check condition of brake pads and discs	☒	☐	☐
Check no parking brake is released	☒	☐	☐
Check operation of handbrake	☒	☐	☐
Check operation of parking brake lever	☒	☐	☐

Lighting / Wipers

Item	Pass	Fail	Not Done
Check operation of all lights	☒	☐	☐
Check wiper operation at first long service interval	☒	☐	☐
Check wiper blades are in good condition	☒	☐	☐
Check operation of horn	☒	☐	☐
Check operation of fog lights (where fitted)	☒	☐	☐

Exterior

Item	Pass	Fail	Not Done
Check condition of bodywork	☒	☐	☐
Check condition of paintwork	☒	☐	☐
Check condition of glass	☒	☐	☐
Check condition of windows	☒	☐	☐
Check mirror condition (external)	☒	☐	☐
Check mirror condition (internal)	☒	☐	☐
Check number plates	☒	☐	☐

Under the Hood

Item	Pass	Fail	Not Done
Check engine oil level and replace	☒	☐	☐
Top up engine oil	☒	☐	☐
Replace oil filter	☒	☐	☐
Replace air filter	☒	☐	☐
Replace fuel filter	☒	☐	☐
Check/Top up brake fluid level	☒	☐	☐
Check/Top up clutch fluid level (if fitted)	☒	☐	☐
Check/Top up power steering level	☒	☐	☐
Check/Top up battery electrolyte level	☒	☐	☐
Check/Top up transmission (where applicable)	☒	☐	☐
Check/Top up screenwash level	☒	☐	☐
Check security/condition of battery terminals	☒	☐	☐
Visually check condition of drive belts (if accessible)	☒	☐	☐
Visually check engine bay for leaks	☒	☐	☐
Check electric cooling fan for operation (where applicable)	☒	☐	☐
Check and test glow plugs	☒	☐	☐

Tests

Item	Pass	Fail	Not Done
Perform battery test	☒	☐	☐
Test battery for cranking power	☒	☐	☐
Test alternator for charging operation and security	☒	☐	☐
Test brake fluid for moisture content (if boiling point)	☒	☐	☐

Additional work carried out

Item	Required	Completed
Brake fluid change	☐	☐
Cambelt replacement	☐	☐
Pollen filter replacement	☐	☐
Emissions control service	☐	☐

Actual Service/Inspection Date: **26/11/25**
Inspected by: **Chloe**
 I confirm that this vehicle is safe and legal to be used
Date: **26/11/25**
Total Time taken: **2 hours**
 Note any outstanding advisory items and action taken:

CRAWLEY BOROUGH COUNCIL VEHICLE SERVICE CHECK SHEET

Vehicle I.D.
Registration Number:
Make/Model:
Mileage
Service Check Sheet

1975
KX69 F44
Swapper
3978

Date: 27/8/25
Engineer: Chris

Service level: (tick box once checked)

X

Driving Vehicle in

- Check operation of horn
- Check condition/operation of seat belts
- Check no smoking device is displayed
- Check operation of brakes
- Check operation of parking brake lever

Lights / Signals

- Check operation of all lights
- Check electrical equipment as fitted (e.g. Central locking, Windows, Mirrors, etc.)
- Check rearview, warning lights are functional
- Check reverse lamp (where fitted)

External

- Visual check from brake pads
- Check exhaust for leakage
- Check condition of wing mirrors
- Check condition of windscreen
- Check mirror condition (external)
- Check mirror condition (internal)
- Check number plates

Under the bonnet

- Order engine oil and replace
- Top up engine oil
- Replace oil filter
- Replace air filter
- Replace fuel filter
- Check/top up brake fluid level
- Check anti-freeze coolant level (Strength N)
- Check/top up clutch fluid
- Check/top up brake fluid
- Check/top up power steering level
- Check/top up battery electrolyte level
- Check/top up transmission (where applicable)
- Check/top up screenwash level
- Check security/condition of battery terminals
- Visually check condition of drive belts (if accessible)
- Visually check engine bay for leaks
- Check electric cooling fan for operation (where applicable)
- Check and test glow plugs

Tests

- Perform battery test
- Test battery for cranking power
- Test alternator for charging operation and security
- Test brake fluid for moisture content Off boiling point

Additional work carried out

Stripped and rear door lock F

Parts Invoice details

Wheels

- Remove wheels and check disc/brake for wear, cracks, corrosion and scoring
- Check brake pads for wear and damage
- Check brake callipers for leaks and operation
- Visual check for brake hydraulic system, pipes and hoses for leaks, chafing and corrosion
- Check security of parking brake straps and hardware
- Adjust parking brake lever
- Set wheel nut torque to manufacturers settings

Underbody

- Check for oil, fuel, differential oil, exhaust, suspension
- Check for oil, fuel, differential oil, exhaust, suspension
- Check suspension and shock absorbers for leaks
- Check wheel bearings for excessive play
- Check condition of drive shafts and gaskets
- Check power steering for leaks and operation
- Check condition of exhaust and hangers
- Visual check of fuel lines and pipework
- Visual check of underbody for corrosion and repair
- Check operation of spare tools
- Check tyres all round and for leaks

Transmission

- Check clutch operation
- Check/adjust clutch pedal

Tyres

- Check tyre depth and pressures, record readings
- OSR (mm) 2 65 psi
- MSR (mm) 11 65 psi
- OSR Outer (mm) 7 65 psi
- OSR Inner (mm) 7 65 psi
- MSR Outer (mm) 7 65 psi
- MSR Inner (mm) 7 65 psi
- Spare (mm) 7 65 psi
- Check tyres for uneven wear or damage
- Inflate tyres to correct pressures of F (psi) 35 psi

Diagnostic Test

- Connect to scanner and run diagnostic test and report

Tracker

- Check audible tone works when used with no key inserted

Check and complete OE service requirements based on age and mileage

- Brake fluid change
- Cambelt replacement
- Pollen filter replacement
- Emissions control service

Actual Service/Inspection Date

Inspected by: C. Webb
I confirm that this vehicle is safe and legal to be used
Date: 28/8/25

Total Time taken

2 1/2 hours
Note any outstanding advisory items and action taken

CRAWLEY BOROUGH COUNCIL VEHICLE SERVICE CHECK SHEET

Vehicle ID:
Registration Number:
Make/Model:
Mileage:
Service Check Sheet

V1935
KOGA RIV
Karcher
387205
14 3877

Date: 28.12.14
Engineer: KP

Service level: (tick box once checked)

Braking Systems

Check operation of foot			
Check condition/operation of rear brake			
Check on parking brake in disengagement			
Check operation of handbrake			
Check operation of parking brake lever			

Lights / Wipers

Check time when all lights			
Check electronic equipment as fitted (e.g. Central locking)			
Check operation of wipers			
Check operation of parking lights			
Check reverse lights (where fitted)			

Tires

Check condition of tires			
Check condition of wheel			
Check condition of wheel			
Check condition of wheel			
Check condition of wheel			
Check condition of wheel			
Check condition of wheel			
Check condition of wheel			

Under the Hood

Check engine oil and replace			
Top up engine oil			
Replace oil filter			
Replace air filter			
Replace fuel filter			
Check/Top up brake fluid level			
Check/Top up coolant level (through 50-50)			
Check/Top up clutch fluid			
Check/Top up brake fluid			
Check/Top up power steering level			
Check/Top up battery electrolyte level			
Check/Top up transmission (where applicable)			
Check/Top up screenwash level			
Check security/condition of battery terminals			
Visually check condition drive belts (if accessible)			
Visually check engine bay for leaks			
Check electric starting fan for operation (where applicable)			
Check and test glow plugs			

Tests

Adjust battery test			
Test battery for cranking power			
Test alternator for charging operation and security			
Test brake fluid for moisture content (if testing point)			

Additional work carried out

	Repaired

Parts Invoice details

Wipers

Remove wipers and check condition for wear			
Check wiper blades for wear and damage			
Check wiper blades for noise and vibration			
Check wiper blades for correct operation			
Check wiper blades for correct operation			
Check wiper blades for correct operation			
Check wiper blades for correct operation			
Check wiper blades for correct operation			

Understeer

Check top up rear differential oil (where applicable)			
Check top up front differential oil (where applicable)			
Check condition and check operation for leaks			
Check wheel bearings for excessive play			
Check condition of drive shafts and joints			
Check lower steering for wear and operation			
Check condition of exhaust and hangers			
Visual check of fuel lines and pipework			
Visual check of underbody for corrosion and repair			
Check operation of upper body			
Check upper oil level and for leaks			

Transmission

Check clutch operation			
Check/adjust clutch pedal			

Tires

Check tyre depth and pressure, record reading			
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	
FRF	mm	psi	

Diagnostic Test

Connect to scanner and run diagnostic test and report			
---	--	--	--

Tracker

Check satellite time works when used with no key inserted			
---	--	--	--

Check and complete OE service requirements based on age and mileage

Brake fluid change		
Cambelt replacement		
Pollen filter replacement		
Emissions control service		

Actual Service/Inspection Date

Inspected by: [Signature]

Date: 14.3.23

Total Time taken

1 hour

Note any outstanding advisory items and action taken

CRAWLEY BOROUGH COUNCIL VEHICLE SERVICE CHECK SHEET

Vehicle I.D.

Registration Number:

Make/Model:

Mileage

Service Check Sheet

Engine hrs 1273

1975
KX G9FVU
Karcher
3343

Karcher

Date:

27/11/24

Engineer:

Service level:

(tick box once checked)

Hrs 293

Inspecting Vehicle to

Check operation of horn	✓	✓	✓
Check condition/operation of seat belts	✓	✓	✓
Check no smoking notice is displayed	✓	✓	✓
Check operation of brakes	✓	✓	✓
Check operation of parking brake lever	✓	✓	✓

Lights / Signals

Check operation of all lights	✓	✓	✓
Check auxiliary equipment as fitted (e.g. CATALYTIC, windows, mirrors, etc.)	✓	✓	NA
Check brakes/warning lights are functional	✓	✓	✓
Check reverse beeper (where fitted)	✓	✓	✓

Exterior

Visual check front brake pads	✓	✓	✓
Check exhaust for leakage	✓	✓	✓
Check condition of wiper blades	✓	✓	✓
Check condition of windscreen	✓	✓	✓
Check mirror condition (external)	✓	✓	✓
Check mirror condition (internal)	✓	✓	✓
Check number plates	✓	✓	✓

Under bonnet

Drain engine oil and replace	✓	✓	NA
Top up engine oil	✓	✓	NA
Replace oil filter	✓	✓	NA
Replace air filter	✓	✓	NA
Replace fuel filter	✓	✓	NA
Check/top up brake fluid level	✓	✓	NA
Check antifreeze coolant level (Strength %)	✓	✓	NA
Check/top up clutch fluid	✓	✓	NA
Check/top up brake fluid	✓	✓	NA
Check/top up power steering level	✓	✓	NA
Check/top up battery electrolyte level	✓	✓	NA
Check/top up transmission (where applicable)	✓	✓	NA
Check/top up screenwash level	✓	✓	NA
Check security/condition of battery terminals	✓	✓	NA
Visually check condition of drive belts (if accessible)	✓	✓	NA
Visually check engine bay for leaks	✓	✓	NA
Check electric cooling fan for operation (where applicable)	✓	✓	NA
Check and test glow plugs	✓	✓	NA

Tests

Perform battery test	✓	✓	✓
Test battery for cranking power	✓	✓	✓
Test alternator for charging operation and security	✓	✓	✓
Test brake fluid for moisture content OR boiling point	✓	✓	NA

Additional work carried out

Required

Put 2 1/2 litres of oil in Engine
Headlights not working, keeps blowing
fuse, &
Remove cab roof check all wiring

change bulbs, check out all
wiring for shorts, lights now
work, Resemble.

Brakes

Remove wheels and check discs/drums for wear, cracks, corrosion and scoring	✓	✓	NA
Check brake pads for wear and damage	✓	✓	✓
Check brake callipers for leaks and operation	✓	✓	✓
Visual check brake hydraulic system, pipes and hoses for leaks, chafing and corrosion	✓	✓	✓
Check security of parking brake linkages and adjusters	✓	✓	NA
Adjust parking brake lever	✓	✓	NA
Set wheel end torque to manufacturers settings	✓	✓	✓

Understeer

Check/ top up rear differential oil (where applicable)	✓	✓	NA
Check/ top up transfer box oil level (where applicable)	✓	✓	NA
Check suspension and shock absorbers for leaks	✓	✓	NA
Check wheel bearings for excessive play	✓	✓	NA
Check condition of drive shafts and gaskets	✓	✓	NA
Check power steering for leaks and operation	✓	✓	NA
Check condition of exhaust and hangers	✓	✓	NA
Visual check of fuel lines and pipework	✓	✓	NA
Visual check of underbody for corrosion and repairs	✓	✓	NA
Check operation of taper body	✓	✓	NA
Check taper oil level and for leaks	✓	✓	NA

Transmission

Check clutch operation	✓	✓	NA
Check/adjust clutch pedal	✓	✓	NA

Tyres

Check tyre depth and pressure, record readings	✓	✓	✓
DOT	2	mm	65
NDP	10	mm	65
OTR Outer	5	mm	65
OTR Inner	8	mm	65
NSR Outer	8	mm	65
NSR Inner	8	mm	65
Spares			
Check tyres for uneven wear or damage	✓	✓	✓
Inflate tyres to correct pressures of 1.65 bar at 65	✓	✓	✓

Diagnostic Test

Connect to scanner and run diagnostic test and report	✓	✓	NA
---	---	---	----

Trailer

Check audible tone works when used with no key inserted	✓	✓	✓
---	---	---	---

Check and complete OE service requirements based on age and mileage

	Required	Complete
Brake fluid change	✓	✓
Cambelt replacement	✓	✓
Pollen filter replacement	✓	✓
Emissions control service	✓	✓

Actual Service/Inspection Date

Inspected by: Trevor

I confirm that this vehicle is safe and legal to be used

Date: 28/11/24

Total Time taken:

9 hrs

Note any outstanding advisory items and action taken

CRAWLEY BOROUGH COUNCIL VEHICLE SERVICE CHECK SHEET

Vehicle No. 1975

Registration Number: KX69FWU

Make/Model: Rover 45

Engine: 2.0 16V

Service Check Sheet

268 hrs

Engine hours: 1167

Driving conditions

How often do you drive?
How often do you drive in town?
How often do you drive on roads?
How often do you drive on motorways?

Engine/Drivetrain

Has the engine been overhauled?
Has the engine been serviced?
Has the engine been replaced?
Has the engine been replaced?

Exhaust

Has the exhaust been replaced?
Has the exhaust been replaced?
Has the exhaust been replaced?
Has the exhaust been replaced?

Undercarriage

Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?
Has the engine oil been changed?

Tyres

Has the battery been replaced?
Has the battery been replaced?
Has the battery been replaced?
Has the battery been replaced?

Additional work carried out

Additional work carried out:
Additional work carried out:
Additional work carried out:
Additional work carried out:

Parts invoice details

Parts invoice details:
Parts invoice details:
Parts invoice details:
Parts invoice details:

Brake

Has the brake been replaced?
Has the brake been replaced?
Has the brake been replaced?
Has the brake been replaced?

Steering

Has the steering been replaced?
Has the steering been replaced?
Has the steering been replaced?
Has the steering been replaced?

Transmission

Has the transmission been replaced?
Has the transmission been replaced?
Has the transmission been replaced?

Body

Has the body been replaced?
Has the body been replaced?
Has the body been replaced?
Has the body been replaced?

Originals

Has the original been replaced?
Has the original been replaced?
Has the original been replaced?

Washers

Has the washer been replaced?
Has the washer been replaced?
Has the washer been replaced?

Check and complete Oil service requirements based on oil percentage

Engine fluid checks

Engine fluid checks:
Engine fluid checks:
Engine fluid checks:

Actual service/repairs done

Actual service/repairs done:
Actual service/repairs done:
Actual service/repairs done:

Approved by

Approved by:
Approved by:
Approved by:

Notes

Notes:
Notes:
Notes:

Total Time Taken

Total Time Taken:
Total Time Taken:
Total Time Taken:

Notes any additional information for owner or driver

Notes any additional information for owner or driver:
Notes any additional information for owner or driver:
Notes any additional information for owner or driver:

CRAWLEY BOROUGH COUNCIL VEHICLE SERVICE CHECK SHEET

Form 101
Registration Number: **V19 75** Date: **15-12-23**
Vehicle Category: **Light** Depot: **01**
Mileage: **1240** (Mileage must be recorded)
Service / Repair Sheet: ☐

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Item	Pass	Fail	Notes
Engine oil level			
Engine oil condition			
Engine oil pressure			
Engine oil filter			
Engine oil change			

Signature: **S. J. JONES**

Approved by: **[Signature]**
Date: **15-12-23**

21/12/23

2690 miles

Inspection and maintenance checklist MC 250

100-006.0 (5/21) (V4.0)

Date	11-12-23	Order no.	V1935
Customer no.		Machine type	L 30.3000 - 30.3000
Device no.		Serial no.	
Year of manufacture		Operating hours	1075 hours 252 working
Date of purchase			
Name of inspector	R. Müller	Signature	[Signature]
Name of inspector		Signature	

	Measured value	Measuring unit	Once at operating hours	Check interval after operating hours (or annually)	Not necessary/available	OK	Not OK	Repair
Safety check based on national regulations								
Safety check based on national regulations						☐	☒	☐
General assembly								
Lubricate all lubrication points			50	500		☐	☒	☐
Check the tightening torque of the wheel bolts: See the service manual for the tightening torque (tightening torque for the wheel bolts: 330 Nm +/- 5%)	Nm	50	500		☐	☒	☐	☐
Visual inspection of the trailer coupling for cracks, damage or signs of excessive strain, inspection of the electrical functions		50	500		☐	☒	☐	☐
Clean the machine after maintenance		50	500		☐	☐	☐	☐
Engine assembly								
Change engine oil (includes resetting oil dilution calculation)				500		☐	☒	☐
Replacing the engine oil filter		50	500		☐	☒	☐	☐
Replace the fuel filter		50	500		☐	☒	☐	☐
Replace filter of ACU box dosing unit				1500/2 years	☐	☐	☐	☐
Change air filter (includes emptying dust separator)				500*	☐	☒	☐	☐
Change the safety cartridge				1000*	☐	☒	☐	☐
Replace the alternator and water pump V-belts				2000/2 years	☐	☒	☐	☐
Check the alternator, water pump and air-conditioner V-belts and re-tension them, if necessary		50	500*		☐	☒	☐	☐
Check air intake hoses for cracks and chafe marks		50	2000		☐	☒	☐	☐
Check holder of air-conditioning compressor for cracks and tight fit		50	1000		☐	☒	☐	☐
Check exhaust system for cracks, condition and leaks		50	500		☐	☒	☐	☐
Check and clean the DPF soot filter*				4000	☐	☒	☐	☐

	Measured value	Measuring unit	Once at operating hours	Check interval after operating hours (or annually)	Not necessary/available	OK	Not OK	Notes
Replace the fuel hoses				2 years	☐	☒	☐	
Cooling system assembly								
Check for contamination; clean if necessary			50	500	☐	☒	☐	
Check the coolant level			50	500	☐	☒	☐	
Replace the coolant				4000/4 years	☐	☒	☐	
Check the antifreeze ratio	°C	50	500		☐	☒	☐	
Check the cooling water hoses for chafe marks and leaks		50	500		☐	☒	☐	
Control station assembly								
Check and top up wiping water, windscreen wiper and washing bay			50	500	☐	☒	☐	
Check and clean the interior and exterior cab air filters			50	500	☐	☒	☐	
Replace the interior and exterior cab air filters				1000	☐	☒	☐	
Check that the air-conditioner and heating are working			50	500	☐	☒	☐	
Service the air-conditioner				2000/1 year	☐	☒	☐	
Check the pedals and levers for ease of movement and correct functionality			50	500	☐	☒	☐	
Check the steering play			50	500	☐	☒	☐	
Check driver seat functions			50	500	☐	☒	☐	
Check the adjustment, functionality and tight fit of the door locks and adjust if necessary			50	2000	☐	☒	☐	
Hydraulics assembly								
Replace the hydraulic oil and suction filter				2000	☐	☒	☐	
Replace the hydraulic oil tank breather				1000	☐	☒	☐	
Replace the return filter			50	1000	☐	☒	☐	
Change the high pressure filter			50	2000	☐	☒	☐	
Check the hydraulic oil level and top up if necessary			50	500	☐	☒	☐	
Check the hydraulic system for leaks and abraded hoses			50	500	☐	☒	☐	
Check the plug couplings for functionality and leaks			50	500	☐	☒	☐	
Check the auxiliary control valves			50	500	☐	☒	☐	
Electrical assembly								
Clean the battery terminals				500	☐	☒	☐	

	Measured value	Measuring unit	Once at operating hours	Check interval after operating hours (or annually)	Not necessary/unavailable	OK	Not OK	Repair
Clean the alternator ventilation slits				500	☐	☒	☐	☐
Check the lighting			50	500	☐	☒	☐	☐
Check the battery condition			50	500	☐	☒	☐	☐
Check the chassis grounding points			50	500	☐	☒	☐	☐
Check the indicator lights, display units and electrical functions			50	500	☐	☒	☐	☐
Check the electrical cables for damage and oxidation				500	☐	☒	☐	☐
Check and reset the diagnostic codes			50	500	☐	☒	☐	☐
Reset the maintenance interval with Kärcher Diag			50	500	☐	☒	☐	☐
Chassis and suspension assembly								
Tyre pressure front <u>79</u> bar, rear <u>PS-I</u> bar			50	500	☐	☒	☐	☐
	RR: 6	FR: 6	FL: 6	RL: 6	☐	☒	☐	☐
Check the tread depth and condition of the tyres and note them down				500	☐	☒	☐	☐
Check the travelling drive neutral position			50	500	☐	☒	☐	☐
Check the play in the bearings of the steering cylinder and the tightness of the screws on the front axle			50	500	☐	☒	☐	☐
Check the spring pressure at the front (38 bar) and rear (18 bar), adjust if necessary			50	500	☐	☒	☐	☐
Rear axle assembly								
Check axle gear oil level				500	☐	☒	☐	☐
Check the rear-axle gear unit for leaks			50	500	☐	☒	☐	☐
Change axle gear oil			50	1000	☐	☒	☐	☐
Brakes assembly								
Check the thickness and condition of the front axle brake pads, replace if necessary				2000	☐	☒	☐	☐
Check the wear dimension of the front brake discs, replace if necessary				2000	☐	☒	☐	☐
Check the thickness and condition of the rear axle brake pads and replace if necessary				2000	☐	☒	☐	☐
Check the wear dimension of the rear brake discs, replace if necessary				2000	☐	☒	☐	☐
Change the brake fluid				2 years	☐	☒	☐	☐
Check the parking brake on the brake test bench, alternatively park the MC 250 on a suitable slope (18% - 25%) and check the holding force. The parking brake must hold the fully loaded vehicle on the hill			50	500	☐	☒	☐	☐
					☐	☐	☐	☐

* or replace as needed

CRAWLEY BOROUGH COUNCIL VEHICLE SERVICE CHECK SHEET

Vehicle ID:
Registration Number
Make/Model
Mileage
Service Check Sheet

1475
KX69 FVW
Karcher
2029 mch
375 hrs

Date: 2/3/23
Engineer:

Vehicle Status: ☒ Park Road (see checklist)

Engine, Oil & Fuel	Pass	Fail	Not Done
Check oil level and condition	☒	☐	☐
Check oil pressure	☒	☐	☐
Check oil filter	☒	☐	☐
Check fuel system	☒	☐	☐

Engine, Air & Water	Pass	Fail	Not Done
Check air filter	☒	☐	☐
Check water level	☒	☐	☐
Check water pump	☒	☐	☐
Check water hose	☒	☐	☐

Engine, Belts & Hoses	Pass	Fail	Not Done
Check belt tension	☒	☐	☐
Check belt condition	☒	☐	☐
Check hose condition	☒	☐	☐
Check hose clamps	☒	☐	☐

Engine, Brakes & Steering	Pass	Fail	Not Done
Check brake pads	☒	☐	☐
Check brake discs	☒	☐	☐
Check brake fluid	☒	☐	☐
Check brake master cylinder	☒	☐	☐
Check brake slave cylinder	☒	☐	☐
Check brake lines	☒	☐	☐
Check brake hoses	☒	☐	☐
Check brake calipers	☒	☐	☐
Check brake shoes	☒	☐	☐
Check brake drums	☒	☐	☐
Check brake rollers	☒	☐	☐
Check brake adjusters	☒	☐	☐
Check brake return springs	☒	☐	☐
Check brake master cylinder	☒	☐	☐
Check brake slave cylinder	☒	☐	☐
Check brake lines	☒	☐	☐
Check brake hoses	☒	☐	☐
Check brake calipers	☒	☐	☐
Check brake shoes	☒	☐	☐
Check brake drums	☒	☐	☐
Check brake rollers	☒	☐	☐
Check brake adjusters	☒	☐	☐
Check brake return springs	☒	☐	☐

Engine, Lights & Signals	Pass	Fail	Not Done
Check headlights	☒	☐	☐
Check taillights	☒	☐	☐
Check side lights	☒	☐	☐
Check fog lights	☒	☐	☐
Check indicator lights	☒	☐	☐
Check horn	☒	☐	☐

Additional work carried out:
Tighten loose engine oil filter
Tractor kerbs fallen off
Reattach.

Hyd sculping tanking boulders
on East Road, used to take off
company, collect new parts from
practical, Resemble

Engine, Safety & Tyres	Pass	Fail	Not Done
Check safety features	☒	☐	☐
Check tyre condition	☒	☐	☐
Check tyre pressure	☒	☐	☐
Check tyre tread	☒	☐	☐
Check tyre wear	☒	☐	☐

Engine, Controls & Instruments	Pass	Fail	Not Done
Check engine controls	☒	☐	☐
Check engine instruments	☒	☐	☐
Check engine warning lights	☒	☐	☐
Check engine throttle	☒	☐	☐
Check engine clutch	☒	☐	☐

Engine, Exhaust & Emissions	Pass	Fail	Not Done
Check exhaust system	☒	☐	☐
Check exhaust noise	☒	☐	☐

Engine, Performance & Fuel	Pass	Fail	Not Done
Check engine speed	☒	☐	☐
Check engine torque	☒	☐	☐
Check engine fuel	☒	☐	☐
Check engine oil	☒	☐	☐
Check engine water	☒	☐	☐
Check engine air	☒	☐	☐
Check engine exhaust	☒	☐	☐
Check engine emissions	☒	☐	☐

Engine, Safety & Tyres	Pass	Fail	Not Done
Check safety features	☒	☐	☐
Check tyre condition	☒	☐	☐
Check tyre pressure	☒	☐	☐
Check tyre tread	☒	☐	☐
Check tyre wear	☒	☐	☐

Engine, Controls & Instruments	Pass	Fail	Not Done
Check engine controls	☒	☐	☐
Check engine instruments	☒	☐	☐
Check engine warning lights	☒	☐	☐
Check engine throttle	☒	☐	☐
Check engine clutch	☒	☐	☐

Engine, Exhaust & Emissions	Pass	Fail	Not Done
Check exhaust system	☒	☐	☐
Check exhaust noise	☒	☐	☐

Engine, Performance & Fuel	Pass	Fail	Not Done
Check engine speed	☒	☐	☐
Check engine torque	☒	☐	☐
Check engine fuel	☒	☐	☐
Check engine oil	☒	☐	☐
Check engine water	☒	☐	☐
Check engine air	☒	☐	☐
Check engine exhaust	☒	☐	☐
Check engine emissions	☒	☐	☐

Actual Service/Inspection Date: 2/3/23

Inspected By: Trevor

Time/Time taken: 4 1/2 hrs

Notes any outstanding advisory issues and action plan

CRAWLEY BOROUGH COUNCIL
VEHICLE SERVICE CHECK SHEET

KÄRCHER

Register Office: Kärcher House, Brookhill Way, Banbury, OX16 3DD

Invoice ORIGINAL

Page 1 / 3

Crawley Borough Council
RH10 1UZ Crawley
Great Britain

Invoice No. 1833630595	Date 21.07.2025
Order No. 1813743010	Customer Acc. No. 1801079566
Sales Rep. Brandon Jacobs	Internal Order No. 0003890978
Processor Giles	
Your eMail Address accounts.payable@crawley.gov.uk	

Customer Address
Crawley Borough Council
Vehicle Workshop
Metcalf Way
Crawley
RH11 7SU

Delivery Address
Crawley Borough Council
Crawley Borough Council
Metcalf Way
Crawley
RH11 7SU

V1975 / F2010 / 1488

Purchase Order No. V1975/F2010

Purchase Order Date 21.07.2025

Payment terms Up to 31.08.2025 without deduction

IMPORTANT: All claims in respect to DAMAGE of goods in transit MUST be notified to the CARRIER and to the SELLER at point of delivery and in any event no later than one working day after receipt of the goods arrival. Claims in respect of non-delivery, incomplete or incorrect delivery of goods must be made within three working days of receipt of goods. Any claims outside of these periods CANNOT be considered.

Terms of delivery CIF Banbury

WO-0003890978

Final repair date: 11/07/2025

MC 250

1,442-260,2

200014

BO-4125526-Q1R1 - 6/11/2025 10:48:59 AM

Maintenance

Machine Condition: Good / Fair

Operating Hours: 1488

Oil Level: low hydraulic/ replacement engine.

Carried out maintenance visit in accordance with the Kärcher maintenance check sheet.

Additional Details:

Found that brushes inoperative due to low hydraulic oil fill hydraulic tank with 40 liters and test machine after service

While testing found hydraulic system cavitation take place check tank oil level low, checked system and found recycling tank pump

1 Too low
service

Carryover:

Registered Office: Kärcher House, Brookhill Way, Banbury, OX16 3DD
Registration No. 1350233
Bankers: Deutsche Bank AG
21 Moorfields, London, EC2Y 9DB
Kärcher UK Ltd. Sort Code 231048 Account 14709600
BAH 002000UT40508114759900
V.A.T. Registration No. GB 294 2383 45 EORI No. 08294238349000

Kärcher(UK) Ltd.
Brookhill Way,
Banbury,
Oxford,
OX16 3DD

Telephone:
Banbury to:
Invoice Quotes to:
Website:
Email:

(01295) 752000
uk13 0200@karcher.com
invoiccontrol@karcher.co.uk
www.karcher.co.uk
enquiries@karcher.co.uk

K'ARCHER

Invoice 1833630595

ORIGINAL

Page 2 / 3

and return line have failed forcing oil hydraulic oil in to recycling water tank.
Action required :
Engine belt need fitting after tensioning pulley and guide pulley are replaced.
Axle oil needs replacing
Water recycling pump and hoses need replacing and system to be flushed
Hydraulic oil needs refilling after repair.
Freshwater tank cap damaged
Engine coolant header tank brittle
Cost estimate to be sent.#
#####

Pos.	Material No.	Description	Quantity	Unit	Unit Price (GBP)	Total Price (GBP)
Del. Note No. 1623874484 (21.07.2025)			Carryover:			
001	6.288-012.0	Engine oil 10W-40 (3)	3	PC	30.34	27.26-
	Statistic number: 27101981					81.75
002	6.990-884.0	Oil filter	1	PC	23.88	5.92-
	Statistic number: 84212300					17.76
003	8.990-949.0	Fuel filter	1	PC	64.86	16.22-
	Statistic number: 84212300					48.64
004	8.990-898.0	Filter system	1	PC	162.03	40.51-
	Statistic number: 84219990					121.52
005	8.990-897.0	Filter element	1	PC	108.27	27.07-
	Statistic number: 84219990					81.20
006	8.997-000.0	Filter	1	PC	51.29	12.82-
	Statistic number: 84213925					38.47
007	8.422-898.0	Filter element	1	PC	166.47	41.82-
	Statistic number: 84212980					124.85
008	8.422-898.0	Filter element	1	PC	38.96	9.74-
	Statistic number: 84212100					29.22
009	8.990-871.0	Flat belt	1	PC	36.87	9.22-
	Statistic number: 39260097					27.65
010	6.321-278.0	Belt Super XE-Power	2	PC	26.64	13.32-
	Statistic number: 40103100					39.96
011	6.346-421.0	V-Belt XPA 832	1	PC	15.16	3.79-
	Statistic number: 40103200					11.37
012	8.687-016.0	Air intake cab filter	1	PC	12.00	3.00-
	Statistic number: 84213925					9.00

Carryover:

631.39

Registered Office: Kärcher House, Ground Way, Salford, Greater Manchester, M6 6PU
Telephone: 0161 275 1233
Fax: 0161 275 1234
E-mail: karcher@karcher.co.uk
Kärcher UK Ltd, Unit 10, The Gateway, Salford, Greater Manchester, M6 6PU
Telephone: 0161 275 1233
Fax: 0161 275 1234
E-mail: karcher@karcher.co.uk
VAT Registration No: 561 994 2362 GB VAT No: GB254280245000

Kärcher(UK) Ltd,
Ground Way,
Salford,
Greater Manchester,
M6 6PU

Telephone:
0161 275 1233
Fax:
0161 275 1234
E-mail:
karcher@karcher.co.uk

012851 752000
UK TO CALL: 0800 400 400
E-mail: karcher@karcher.co.uk
www.karcher.co.uk
enquiries@karcher.co.uk

KÄRCHER

ORIGINAL

Invoice 1833630595

ORIGINAL

Page 3 / 3

Pos.	Material No.	Description	Quantity	Unit	Unit Price (GBP)	Total Price (GBP)
013	0.000-381.0	Working hour municip				
014	6.422-742.0	Pump waste water	6	PC	78.00	531.39
	Statistic number: 84122180		1	PC	1,217.21	1,217.21
015	5.036-990.0	Rubber seal				
	Statistic number: 40169300		1	PC	11.58	11.58
016	6.867-972.0	Cover tank				
	Statistic number: 39235090		1	PC	48.31	48.31
017	6.288-179.0	Gear oil 51 SAE (J30)				
018	8.961-611.0	"Hydraulic oil 20L"	1	PC	184.67	184.67
	Statistic number: 27101999		3	PC	200.92	602.76
019	6.990-870.0	Deflection pulley te				
	40222001F		1	PC	274.70	274.70
	Statistic number: 73269098					
020	6.990-869.0	Deflection pulley				
	30602017F		1	PC	73.45	73.45
	Statistic number: 39269097					
021	0.000-381.0	Working hour municip	5	PC	78.00	390.00
022	6.422-668.0	Expansion tank	1	PC		0.00
	Statistic number: 39269097					
023	0.000-381.0	Working hour Municip	1	PC	78.00	78.00

The Terms and Conditions of Sale are printed on the reverse of this invoice

No Credit Note will be issued. Following payment you must ensure you have only recovered the VAT actually paid according to HMRC changes on prompt payment discount.

REACH - You will find current information about the ingredients at:
<https://www.karcher.com/uk/inside-karcher/sustainability/product-responsibility.html>

Carriage and Packing	Net Amount	VAT %	VAT Amount	Total Amount
0.00	3,361.88	20.00	672.38	4,034.26
(GBP)	(GBP)		(GBP)	(GBP)

Registered Office: Kärcher House, Brookhill Way, Banbury, OX16 3ED
 Registration No. 1350233
 Bankers: Deutsche Bank AG
 21 Moorfields, London, EC2Y 9DB
 Kärcher UK Ltd. Sort Code: 231048 Account: 14759500
 BSB: 231048 Account: 14759500
 V.A.T. Registration No: GB 284 2362 4% EOR No: GB284236245000

Kärcher(UK) Ltd.
 Brookhill Way,
 Banbury,
 Oxfordshire,
 OX16 3ED

Telephone:
 Remittance to:
 Invoice Queries to:
 Website:
 Email:

(01295) 752000
UK10.O2C@de.karcher.com
creditcontrol@karcher.co.uk
www.karcher.co.uk
enquiries@karcher.co.uk